

FACTS TUITION INFORMATION

January 2018

Dear Parents:

The school staff and administration is committed to success, and we appreciate your trust in allowing us to serve your family in their academic, physical, social and spiritual development.

Again this year we have contracted with the FACTS Management Company to help us manage our tuition payment program. FACTS manages the business side of education for over 5,000 schools nationally, and their program is used by over 1,000,000 families. FACTS Management is committed to working with families and schools to help make tuition payment more manageable in these difficult economic times.

All families will be expected to participate in the program. All tuition payments will be made through FACTS. Parents will be able to choose a tuition payment plan (either the 5th or 20th of the month) and a payment method. There may be an annual enrollment fee, depending on the payment method chosen: **\$ 0.00 fee if making one annual payment**
\$10.00 fee if making semi-annual payments
\$45.00 fee if making 10 monthly payments

The payment methods are electronic debit and credit cards. The electronic debit needs to be authorized by parents and/or authorized payers from a checking or savings account. It is important to note that FACTS Management Company and the school never have any direct access to your account. The automatic payment process is strictly controlled by NACHA and other banking regulation agencies to be secure, compliant, and limited to what has been authorized by the parents. FACTS accepts major credit cards -- MasterCard, Discover, Visa or American Express.

Regardless of payment method chosen, you will have access to an online customer portal, allowing you to make additional payments should the opportunity arise, and to see all transactions made.

We anticipate parents will be able to set up their payment plans beginning March 1, 2018.

Respectfully,

Kathy Zink
Business Administrator, St. Joseph Church and School
(585) 586-8089 EXT. 111

