

# St. Joseph School

Middle States Accredited

*A Place with Heart*



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39 Gebhardt Road  
Penfield, New York 14526  
585-586-6968 Fax: 585-586-4619

January 2017

Dear Parents/Guardians,

As you are now aware, re-registration materials for 2017 – 2018 are on the St. Joseph web-site as of Friday, January 13<sup>th</sup>. At this time we are requesting each family to complete the registration form, including sixth graders so that the office knows your child's intended school for the 2017 – 2018 school year. Please return the requested form(s) as soon as possible.

The **REGISTRATION FORM** must be used to re-register students who are presently enrolled in Pre-School through Grade Five. Present sixth grade students who have siblings at St. Joseph School should include their name and school destination on the registration form. Students who intend to register elsewhere for the 2017 – 2018 school year should contact the Jr. High School of choice for registration forms.

On the back of the REGISTRATION FORM, please enter the tuition amount as indicated on the tuition rates schedule. The signature needed must be of the parent or legal guardian. If the person making the tuition payments is not a parent, his/her signature, address and phone information must be included as well. Accounts will not be divided between two parents. Only one account will exist for the family. Under PAYMENT PLAN, please make your choice and give all information needed.

Please include your family \$150.00 re-registration fee made payable to **St. Joseph School**. The family registration fee is not refundable, nor transferable to other schools.

## **TRANSPORTATION FORM**

All parents must request transportation each year **NO LATER THAN APRIL 1**. The only transportation forms that must be returned to our school office are for the Rochester City and Fairport districts. **YOU MAY GET YOUR FAIRPORT TRANSPORTATION FORMS ON LINE: [www.fairport.org](http://www.fairport.org)**. Be sure to print a form for the '17-'18 school year, not the present year, which is also offered.

Most other district residents are receiving the forms directly from their district. If necessary, you will be able to get them on line as well.

Please note that those families must return the forms directly to their transportation office. Do not send them back to the St. Joseph School office. Students new to K-6 from the Webster District, as an example, a child presently in Pre-K 4, even if he/she has an older sibling at St. Joseph, will need a transportation form for that child (Webster will not send one.) Penfield District will mail forms only to families who are using transportation this present year. **You can also download transportation forms from most of the public school districts' websites.**

PLEASE REMEMBER: Any transportation forms that are completed should only be for students registered at St. Joseph School. **Do not combine two schools on one transportation form.**

**Please return your registration form and fee as soon as possible. Open registration will begin on Monday, January 23, 2017** If you have any questions, please do not hesitate to call me at 586-6968.

Sincerely,

Mr. Hugh Hogle, IV  
Principal